

ONGOING ACTIONS

Number	Meeting Date	Item	Action	Action by whom	Action update
A29/17	25 July 2017	Human Resources Policy Update – Changes to annual Leave Accrual and Carry-Forward Arrangements	Policy to be updated to state that staff who have been on an extended period of sick leave to carry forward accrued annual leave up to a year following the period of absence. This can be extended for up to two years in exceptional circumstances with agreement from the Head of HR & OD and the relevant Strategic Director.	Senior HR Advisor	The Committee will receive a report on the Council’s Annual Leave Accrual and Carry-Forward Arrangements at its meeting on 8 March 2018 (Updated: 27 October 2017)
A30/17	25 July 2017	Key Worker Housing	Officers to investigate the full range of options to provide housing for staff taking up a role in a hard to recruit to position. This includes talking to other public sector organisations as well as institutions such universities.	Strategic Business Partner	The Committee will receive an update report on this at its meeting on 8 March 2018 (Updated: 27 October 2017)
A31/17	25 July 2017	Key Worker Housing	Officers to consider ways of improving the assistance it provides for staff required to relocate to take up a position at SCC and to present a report on the outcomes of this to a future meeting of PPDC.	Strategic Business Partner	The Committee will receive an update report on this at its meeting on 8 March 2018 (Updated: 27 October 2017)

People, Performance & Development Committee – ACTION TRACKING

November 2017

A39/17	25 September 2017	Surrey County Council New Learning Agreement	Committee Members to receive data on the number of staff who have taken up SCC's new Learning Agreement.	Learning & Development Manager	The Committee will receive an update report on this at its meeting on 8 March 2018 (Updated: 27 October 2017)
A45/17	27 October 2017	Forward Work Programme	Staff Survey Results to be considered at the Committee's meeting on 29 January 2018	Chief of Staff	Officers have confirmed that they will prepare a report for consideration by Members at the Committee's meeting on 29 January 2018. (Updated: 27 October 2017)

COMPLETED ACTIONS

Number	Meeting Date	Item	Recommendation / Action	Action by whom	Action update
A44/17	27 October 2017	Action Review	A timeline for completion of each action to be agreed by the Committee	Democratic Services Officer	The Committee will be asked to discuss a timeframe for completion for each action which it agrees. (Updated: 27 October 2017)
A46/17	27 October 2017	Surrey County Council Pay Policy Statement 2017/18	Report recommending the Pay Policy Statement to Full Council to state that the Council's pay ratio is in accordance with the findings of the Hutton Fair Pay Review and is within the legal parameters set out by Government.	Pay & Reward Manager	Reference to the Hutton Fair Pay Review and SCC's compliance with legislative requirements to be made within the report submitted to Full Council in accordance with the request made by the Committee. (Updated: 21 November 2017)
A47/17	27 October 2017	Surrey County Council Pay Policy Statement 2017/18	The Pay Policy Statement should include a definition of a Chief Officer	Pay & Reward Manager	The definition of a Chief Officer within the context of Surrey County Council has been included within the Pay Policy Statement submitted for approval to the Council at its meeting on 5 December 2017. (Updated: 21 November 2017)

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